

**MACKENZIE COUNTY  
BUDGET COUNCIL MEETING**

**Wednesday, January 11, 2023  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Ernest Peters	Councillor

**REGRETS:**

**ADMINISTRATION:**

James Thackray	Chief Administrative Officer
Byron Peters	Director of Projects and Infrastructure
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Jennifer Batt	Director of Finance
Don Roberts	Director of Community Services
Willie Schmidt	Fleet Maintenance Manager
Caitlin Smith	Director of Planning and Agriculture
Michael Stamhuis	Interim Director of Operations
John Zacharias	Director of Utilities

**ALSO PRESENT:**

Minutes of the Budget Council Meeting for Mackenzie County held on January 11, 2023 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

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**MOTION 23-01-039**      **MOVED** by Councillor Braun

That the agenda be adopted with the following addition:

14. a) Town of High Level Annexation

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**      3. a) None

**CLOSED MEETING:**      4. a) None

**TENDERS:**      5. a) None

**PUBLIC HEARINGS:**      6. a) None

**DELEGATIONS:**      7. a) None

**GENERAL REPORTS:**      8. a) None

**AGRICULTURE SERVICES:**      9. a) None

**COMMUNITY SERVICES:**      10. a) None

**FINANCE:**      11. a) 2023 Operating Budget

**MOTION 23-01-040**      **MOVED** by Councillor Cardinal  
Requires 2/3

That the 2022 Capital Project Budget be amended by \$6,500 for the purchase of the Mogul Master Trail Groomer from the Watt Mountain Wanderers from the General Capital Reserve.

**CARRIED**

**MOTION 23-01-041**      **MOVED** by Councillor Wardley  
Requires 2/3

That Tracking Sheet change #7 for the 2023 Operating budget be approved as presented.

**CARRIED**

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Reeve Knelsen recessed the meeting at 10:24 a.m. and reconvened the meeting at 10:34 a.m.

**FINANCE:**

**11. b) Organizational Chart Review**

**MOTION 23-01-042**  
Requires 2/3

**MOVED** by Councillor Smith

That the January 11, 2023 Organizational Chart be amended as discussed.

**CARRIED**

**MOTION 23-01-043**  
Requires 2/3

**MOVED** by Councillor Derksen

That the January 11, 2023 Organizational Chart be approved with the addition of up to \$81,348 for Records Management Support.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:19 a.m. and reconvened the meeting at 11:36 a.m.

**FINANCE:**

**11. c) Fire Department Communications Review - AFRRCS**

**MOTION 23-01-044**  
Requires 2/3

**MOVED** by Councillor Deputy Reeve Sarapuk

That the purchase of the Alberta First Responders Radio Communications System be incorporated into the 2023 Capital Budget in the amount of \$181,650.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:11 p.m. and reconvened the meeting at 12:45 p.m.

Reeve Knelsen recessed the meeting at 1:47 p.m. and reconvened the meeting at 2:18 p.m.

**FINANCE:**

**11. d) Review 2023 Capital Projects**

**MOTION 23-01-045**

**MOVED** by Councillor Driedger

That the January 11, 2023 Draft Capital Project list be amended as discussed, with administration bringing forward funding options to the next Council meeting for review.

**CARRIED**

**OPERATIONS: 12. a) None**

**UTILITIES: 13. a) None**

**PLANNING & DEVELOPMENT: 14. a) Town of High Level Annexation (ADDITION)**

**ADMINISTRATION: 15. a) None**

**COMMITTEE OF THE WHOLE ITEMS: 16. a) None**

**COUNCIL COMMITTEE REPORTS: 17. a) None**

**INFORMATION/ CORRESPONDENCE: 18. a) None**

**NOTICE OF MOTION: 19. a) None**

**NEXT MEETING DATES: 20. a) Next Meeting Dates**

Committee of the Whole Meeting  
January 24, 2023  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
January 25, 2023  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 21. a) Adjournment**

**MOTION 23-01-046 MOVED** by Councillor Braun

That the Council meeting be adjourned at 3:35 p.m.

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**CARRIED**

These minutes were approved at the January 25, 2023 Regular Council Meeting.

(original signed)

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Josh Knelsen  
Reeve

(original signed)

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James Thackray  
Chief Administrative Officer

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